



**Meeting:** CommitteeName

**Members:** Councillors Alyson Baker, Caroline Dickinson, Bridget Fortune, Kevin Foster, Bryn Griffiths, Tom Jones, Carl Les, Heather Moorhouse, Stuart Parsons, Yvonne Peacock (Chair), Karin Sedgwick, Angus Thompson, Malcolm Warne, Steve Watson, David Webster, John Weighell OBE, Annabel Wilkinson and Peter Wilkinson (Vice-Chair).

**Date:** Monday, 12th June 2023

**Time:** 10.00 am

**Venue:** Brierley Room, County Hall, Northallerton, DL7 8AD

This meeting is being held as an in-person meeting. Members of the public are entitled to attend this meeting as observers for all those items taken in open session. Please contact the Democratic Services Officer whose contact details are below if you would like to find out more.

Recording is allowed at Council, committee and sub-committee meetings which are open to the public, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, a copy of which is available to download below. Anyone wishing to record is asked to contact, prior to the start of the meeting, the Democratic Services Officer whose contact details are below. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive. <http://democracy.northyorks.gov.uk/>

## **Business**

1. **Election of a Chair**  
To elect a Member as Chair of the Richmond Area Constituency Committee for the 2023/24 municipal year.
2. **Minutes of the Meeting held on 22 March 2023** **(Pages 5 - 8)**
3. **Election of Vice-Chair**  
To elect a Member as Vice-Chair of the Richmond Area Constituency Committee for the 2023/24 municipal year.
4. **Apologies for Absence**
5. **Declarations of Interest**  
All Members are invited to declare at this point any interests they have in items appearing on this agenda, including the nature of those interests.

**6. Public Participation**

Members of the public may ask questions or make statements at this meeting if they have given notice to Melanie Carr of Democratic and Scrutiny Services and supplied the text (contact details below) by midday on Wednesday, 7 June 2023 three working days before the day of the meeting. Each speaker should limit themselves to 3 minutes on any item. Members of the public who have given notice will be invited to speak:-

- at this point in the meeting if their questions/statements relate to matters which are not otherwise on the Agenda (subject to an overall time limit of 30 minutes);
- when the relevant Agenda item is being considered if they wish to speak on a matter which is on the Agenda for this meeting.

If you are exercising your right to speak at this meeting, but do not wish to be recorded, please inform the Chair who will instruct anyone who may be taking a recording to cease while you speak.

**7. Area Constituency Committees in the new North Yorkshire Council (Pages 9 - 18)**

**8. Update on Delivery of North Yorkshire Flood Risk Strategy (2022-2027) (Pages 19 - 32)**

To inform Members of the on-going work associated with the delivery of the North Yorkshire Flood Risk Strategy (2022-27).

**9. Yorbus Pilot Project Update (Pages 33 - 38)**

To update the committee on the YorBus pilot Digital Demand Responsive Bus Service which will end on 30 June 2023.

**10. Road Closures in Hawes**

**11. Appointments to Outside Bodies (Pages 39 - 46)**

To invite the Area Constituency Committee to make appointments, on behalf of the Council, to various outside bodies.

**12. Work Programme (Pages 47 - 50)**

**13. Any Other Items**

Any other items which the Leader agrees should be considered as a matter of urgency because of special circumstances

**14. Date of Next Meeting - 18 September 2023**

**Members are reminded that in order to expedite business at the meeting and enable Officers to adapt their presentations to address areas causing difficulty, they are encouraged to contact Officers prior to the meeting with questions on technical issues in reports.**

**Contact Details**

Enquiries relating to this agenda please contact Melanie Carr Tel: 01609 533849 or e-mail:

[Melanie.carr1@northyorks.gov.uk](mailto:Melanie.carr1@northyorks.gov.uk)

Website: [www.northyorks.gov.uk](http://www.northyorks.gov.uk)

Barry Khan  
Assistant Chief Executive  
(Legal and Democratic Services)  
County Hall



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## North Yorkshire County Council

### Richmond (Yorks) Area Constituency Committee

Minutes of the remote meeting held on Wednesday, 22nd March 2023 commencing at 10.00 am.

County Councillor Yvonne Peacock in the Chair. plus County Councillors Alyson Baker, Caroline Dickinson, Kevin Foster, Bryn Griffiths, Tom Jones, Carl Les, Heather Moorhouse, Karin Sedgwick, Angus Thompson, Steve Watson, David Webster, John Weighell OBE and Annabel Wilkinson.

Officers present: Lucy Moss-Blundell and Melanie Carr.

Apologies: Councillors Bridget Fortune, Malcolm Warne and Peter Wilkinson

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**Copies of all documents considered are in the Minute Book**

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#### **28 Minutes of the Meeting held on 23 November 2022**

##### **Resolved –**

That the Minutes of the meeting held on 23 November 2022, having been printed and circulated, be taken as read and confirmed by the Chairman as a correct record.

#### **29 Apologies & Declarations of Interest**

There were no declarations of interest.

#### **30 Public Questions or Statements**

There were no public questions or statements.

#### **31 Stronger Communities Annual Report 2022-23**

Considered – A report of the Head of Stronger Communities, providing the Committee with an update on the Stronger Communities Programme and an overview of the progress made in the Richmond Constituency area.

Lucy Moss-Blundell introduced the report, providing a detailed overview of the work of the Community Support Organisations and their shift in focus from pandemic response to recovery. It was noted they would continue until the end of March 2023 and that some elements of the model would be retained as part of the development of the new Community Anchor Organisations (CAOs).

She drew attention to the planned characteristics and activities of the new CAOs, as detailed in the report and Members noted the challenge of ensuring the financial sustainability of the new CAOs moving forward. It was confirmed that many were starting to generate the own diverse income streams.

In response to Members' questions she confirmed the intention was to appoint only one CAO in each area, unlike the CSOs where some areas had a number of them. The

intention was to have all the appointments made by the end of March 2023. She agreed with Members that the key would be transferring all of the local expertise, knowledge and goodwill of those currently working within the CSOs that were being disbanded.

In regard to the wider Stronger Communities Programme, Members passed on their thanks for the Team's work throughout the pandemic including the FEAST Programme and other activities that had been offered over the last 12 months.

Members noted the key achievements highlighted by the Learning Review Evaluation 2018-2022 and recognised the work of volunteers. They agreed volunteers should not be overloaded and they were heavily relied on, and the Authority was fortunate to have so many across the county.

In regard to Youth Clubs, Lucy Moss-Blundell confirmed that the new CAOs would identify any unmet need and support it through the broader network, and grants were available to finance provision.

In regard to the proposed new Community Networks, Lucy Moss-Blundell confirmed they were still being developed and that a report on them was scheduled to go to the Executive in May.

The Chair thanked the officer for her update, and it was

**Resolved** – That the update be noted.

### **32 Appointment to Outside Body**

Considered - A report of the Assistant Chief Executive (Legal and Democratic Services) seeking a trustee appointment to the John Dakyn's Education Charity

**Resolved** – That Mr Brian Kay be appointed as trustee to the John Dakyn's Education Charity

### **33 Verbal Update on Northallerton Infrastructure and Development project**

As no officer was present to provide the verbal update, and given that the project had now been completed, it was

**Resolved** – That no further updates were required.

### **34 Draft Work Programme 2023-24**

Considered - A report presenting the committee's draft work programme for the municipal year 2023-24.

Melanie Carr, Principal Democratic Services & Scrutiny Officer introduced the report and asked that Members review the committee's draft work programme, taking into account the outcome of discussions on previous agenda items and any other developments taking place across the area.

It was noted that at the next meeting the Committee would receive a report detailing proposed ways of working for the next iteration of the Area Constituency Committees, which would help guide the Committee in considering and amending their work programme going forward.

In the meantime it was agreed that the Chair would work with the supporting officer to update the draft work programme ahead of the Committee's next meeting, and it was

**Resolved** – That the draft work programme for 2023-24 be noted.

The meeting concluded at 11.00 am.

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## NORTH YORKSHIRE COUNCIL

### Richmond (Yorks) Area Constituency Committee

12 June 2023

#### Area Constituency Committees in the new North Yorkshire Council

Report of the Assistant Chief Executive (Legal and Democratic Services)

#### 1.0 PURPOSE OF REPORT

To provide a guide about Area Constituency Committees' ways of working for this next iteration of the committees.

#### 2.0 BACKGROUND

2.1 The County Council has six Area Constituency Committees (ACC) which are coterminous with the six Parliamentary constituencies within North Yorkshire. Each committee meets formally in public four times a year. The Terms of Reference for the ACCs were agreed at the meeting of the County Council on 22 February 2023, as stated in the Constitution for the new North Yorkshire Council. The Terms of Reference are at Appendix A.

#### 3.0 ENGAGEMENT

- 3.1 This guide to ways of working has been developed in conjunction with the Chairs and Vice Chairs of the ACCs, the Executive member for Corporate Services and senior officers. The intention is to work through the practicalities of delivering upon the Terms of Reference.
- 3.2 An initial discussion was held at the meeting of the ACC Chairs and Vice Chairs meeting on 24 April 2023 to identify key issues and themes to feed into discussions with officers leading on key areas of work that are of interest to the committees. The discussion with officers took place on 9 May 2023. A further meeting was held with the ACC Chairs and Vice Chairs on 18 May 2023.

#### 4.0 FIRST ROUND OF MEETINGS

4.1 The dates and times of the first round of meetings of the ACCs are as follows:

Committee	Date and time
Harrogate and Knaresborough ACC	10am on 8 June 2023
Richmond (Yorks) ACC	10am on 12 June 2023
Scarborough and Whitby ACC	10.30am on 9 June 2023
Selby and Ainsty ACC	10am on 15 June 2023
Skipton and Ripon ACC	10am on 1 June 2023
Thirsk and Malton ACC	2pm on 16 June 2023

4.2 Papers for the meetings will be published 5 clear working days ahead of the meeting itself.

## 5.0 MEETINGS

- 5.1 The ACCs are scheduled to meet four times a year. Additional meetings or working groups may be held and established as necessary, at the discretion of the committee chair.
- 5.2 The Constitution states: “The Chair of a Committee, or the Chair of the Council, may summon a special meeting of a committee at any time, and either of them shall summon a special meeting on the requisition in writing of not less than one quarter of the members of the committee. The summons shall specify the business to be considered at the special meeting, and no business other than that specified shall be considered at the meeting.”
- 5.3 The ACCs will determine where they are to hold their meetings. There is a strong case to hold meetings at the former district, borough and county council offices as there are facilities, staff and parking there. It may also be possible to record/broadcast and hold hybrid meetings at those sites using existing facilities. It is important, however, to have the flexibility to hold meetings in the area where a matter being considered is most relevant or of most concern.
- 5.4 A review is underway of options with regard to recording/broadcasting of meetings and holding hybrid meetings across the North Yorkshire Council estate.
- 5.5 Where a meeting is held as a hybrid enabling access for officers and members remotely via MS Teams, members who attend remotely will not be able to propose a motion, second a motion or vote. There is also an expectation that members make every effort to physically attend a committee meeting of the council so that they are able to fully participate in that meeting.

## 6.0 MID CYCLE BRIEFINGS

- 6.1 A Mid-Cycle Briefing (MCB), following a similar format to that of overview and scrutiny, will be held that enables chairs, vice chairs and group spokes to develop the committee work programme, review issues to see whether they are appropriate for a discussion at the committee and agree the agenda for the next meeting. The meetings to be held remotely using MS Teams and be scheduled in-between formal committee meetings.

## 7.0 CORPORATE DIRECTORS

- 7.1 A corporate director will support the work of each of the six ACCs. Their role will be to provide high level officer support to help facilitate the work of the committee and ensure that reports and papers are as requested by the committee and provided in a timely way.

<b>Corporate Director</b>	<b>Area Constituency Committee</b>
Karl Battersby	Selby and Ainsty
Rachel Joyce	Harrogate and Knaresborough
Stuart Carlton	Richmond (Yorks)
Richard Webb	Thirsk and Malton
Gary Fielding	Skipton and Ripon
Nic Harne	Scarborough and Whitby

## **8.0 PARISH AND TOWN COUNCILS**

- 8.1 Representatives of the local Parish and Town Councils will be able to attend the meetings of the committee and will also be able to submit questions or statements through the council's public participation scheme (see page 214-216 of the Constitution).
- 8.2 There is also an opportunity for Parish and Town Councils to raise issues of local concern between meetings of the ACCs directly with the committee chair, vice chair and democratic services officer. These can then be considered for inclusion on the committee work programme and/or escalation or referral elsewhere.
- 8.3 There may be opportunities for issue-led engagement with a cluster of Parish and Town Councils, in response to a local issue of concern. Such a discussion could also include representation from a wider number of local groups who have expertise and insight to bring to bear.

## **9.0 OVERVIEW AND SCRUTINY**

- 9.1 ACC chairs and vice chairs will liaise as appropriate with overview and scrutiny chairs as issues arise to work out how scrutiny can best be managed in a complementary manner.
- 9.2 An example of where local scrutiny by the ACCs has worked well is the re-development of the Castleberg Hospital in Giggleswick, which was closed at short notice due to concerns over its structural safety. Local members were able to scrutinise the plans for and progress with the re-development of the site whilst the Scrutiny of Health committee was able to review the long term plans for smaller, cottage hospitals in the county.

## **10.0 ESCALATION ROUTES**

- 10.1 Where an issue has been considered that the committee resolves must be addressed then there are a number of routes by which this can be done. This includes recommendations and/or referral to: the relevant Assistant Director or Corporate Director or Executive Member; Overview and Scrutiny; or Executive.

## **11.0 FUNDING**

- 11.1 The process for making recommendation to the Corporate Director of Community Development regarding allocation of the £50,000 'seed funding' aligned to each of the ACCs needs to be developed. There is no wish to develop an overly complex or bureaucratic system for making recommendations to the corporate director but there will need to be a structure and process in place that enables funding requests to be robust, aligned with local needs and the strategic priorities for the Council and justifiable.
- 11.2 A framework will be developed in conjunction with the relevant Executive members, the ACC Chairs and Vice Chairs and the Corporate Director of Community Development.
- 11.3 The funding could be used to support economic and destination development, particularly in ways that ensures that there is a pipeline of projects ready for grant and funding applications as and when they arise.

## **12.0 WORK PROGRAMME**

- 12.1 The following have been suggested in addition to topics that have already been scheduled for individual committee work programmes.

12.2 Themes and topics that could be brought to the committees for ‘strong recommendations’:

- Local Plan development (including the links with the National Parks and AONBs)
- Planning policy engagement (including the links with the National Parks and AONBs)
- Community safety strategic plan engagement
- Local Transport Plan development
- Health and Wellbeing Strategy development
- Parking policy and strategy
- Traffic Regulation Orders
- How the services in the new council work – AD led
- Economic growth strategies – development and implementation
- Economic development projects that are in the pipeline
- Destination development strategies.

12.3 Annual reports:

- Work programme setting session
- Review of the Council Plan and how this informs the work of the committees
- Schools performance and budget report
- Adult social care performance and budget report
- Housing development
- Council budget report
- Stronger communities report
- Report from the Police Fire and Crime Commissioner.

12.4 Reports for circulation (only discussed where members have raised a specific issue):

- Community safety (Police and Fire)
- 1/4ly performance and finance report that goes to the Executive
- Grant funding and seed funding available to local communities.

**13.0 ALTERNATIVE OPTIONS CONSIDERED**

13.1 The Terms of Reference of the ACCs were agreed at the meeting of the County Council on 22 February 2023. This report proposes a way in which those Terms of Reference can practically be applied. The report represents the outcome of a series of meetings with members and officers and includes a number of options for members of the committee to consider as they plan for the first 12 months of the new committee.

**14.0 FINANCIAL IMPLICATIONS**

14.1 As referred to in paragraph 11.0, the process for making recommendation to the Corporate Director of Community Development regarding allocation of the £50,000 ‘seed funding’ aligned to each of the ACCs needs to be developed.

**15.0 LEGAL IMPLICATIONS**

15.1 The legal implications are set out in the body of this report.

**16.0 CLIMATE CHANGE IMPLICATIONS**

16.1 There are no significant climate change implications arising from this report.

## **17.0 EQUALITIES IMPLICATIONS**

17.1 There are no significant equalities implications arising from this report.

## **18.0 REASONS FOR RECOMMENDATIONS**

18.1 The suggested ways of working are outlined as above to assist the committee in its first year of operation.

## **19.0 RECOMMENDATIONS**

19.1 That the committee reviews the Terms of Reference and suggested ways of working.

## **APPENDICES:**

Appendix A – Terms of Reference

## **BACKGROUND DOCUMENTS:**

Constitution of North Yorkshire County Council - [New Council Constitutions \(northyorks.gov.uk\)](http://northyorks.gov.uk)

Barry Khan  
Assistant Chief Executive (Legal and Democratic Services)  
County Hall, NORTHALLERTON

23 May 2023

Report Author: Daniel Harry, Democratic Services and Scrutiny Manager.

Note: Members are invited to contact the author in advance of the meeting with any detailed queries or questions.

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## AREA CONSTITUENCY COMMITTEES

### Membership

The Council will appoint the Area Constituency Committees in accordance with Article 10.

### Quorum

The quorum will be not less than 3 Members.

### Substitute Members

Substitute Members are not permitted on the Area Constituency Committees.

### **Terms of Reference**

1. In relation to Area Constituency Committees, see also Article 10 of the Constitution.
2. Area Constituency Committees should not make decisions which significantly affect parts of North Yorkshire outside the Committee's area.
3. Area Constituency Committees shall provide for visible local democracy and accountability for Division and Executive Members through public meetings held in each of the Constituency Committee areas.
4. The Area Constituency Committees shall act as a forum for local issues to be raised by the public and/or Community Networks through questions and statements.
5. The Area Constituency Committees shall empower and enable delivery of Community Area Action Plans and other local priorities brought to its attention by Division Members, Town and Parish Councils, Community Networks and members of the public.
6. The Area Constituency Committees shall engage in cross boundary discussions whenever appropriate

### **Delegated Powers**

1. To act as consultees in major decisions affecting their area and to influence policy development and the strategic agenda of the Council.
2. To provide meaningful scrutiny of local issues within their area, complementing the strategic work undertaken by the Council's six Overview and Scrutiny Committees.
3. To receive corporate performance information and to hold the Executive to account by constructively challenging performance data or service delivery in respect of issues with local significance.
4. To engage upon, receive reports and be consulted on, major educational health care and leisure issues affecting their locality.
5. To engage throughout the year with the 6 North Yorkshire MPs to develop a shared understanding of key local issues and opportunities affecting the area.

6. To engage with relevant partnerships and partner organisations in identifying potential areas for support and issues to challenge and to join up relevant partners in areas of shared interest.
7. To advise the Council on boundary consultations.
8. To monitor and act as a consultee in relation to major projects within the Area Constituency Committee boundary.
9. To make appointments to outside bodies in accordance with paragraphs 2 and 3 of Schedule 5 to Part 3 of the Constitution.
10. To exercise, within the approved budget and policy framework, the following powers and duties:
  - \*(a) aspects of the Private Street Works procedure for which objections have been received;
  - \*(b) the making and enforcement of new street Byelaws and Orders;
  - \*(c) the stopping up or diversion of highways (other than public rights of way) where an objection is received from any person or body entitled under the relevant statute;
  - \*(d) the stopping-up and provision of access to premises from highways;
  - (e) the promotion of road safety information, advice or training;
11. To act as a consultee on Traffic Regulation Orders where it is considered by the Corporate Director of Environment in consultation with the relevant Executive Member(s) that a proposed Traffic Regulation Order meets the criteria for having a wide area impact.
12. To respond to any consultation under the Local Government (Miscellaneous Provisions) Act 1982, Section 3.
13. To consider other matters referred to it by the Council, the Executive or overview and scrutiny committees.
14. To make recommendations to the Corporate Director of Community Development in respect of 'seed funding' or match funding for projects to be allocated from any delegated Area Constituency Committee Budget the Director may have.
15. To lead, consider and make recommendations concerning the promotion of economic development within the Area Constituency Committee area.
16. To promote and encourage enterprise and investment in the Area Constituency Committee area and to maintain and sustain the economic well-being and regeneration of the area.
17. To develop a climate where businesses and individuals can innovate, compete and contribute to the economic development and regeneration of the area, and excellence in local business.



18. To encourage the growth of existing businesses in the area and access to the skills and training necessary to support them.
19. To consider and make recommendations relating to the promotion, maintenance and enhancement of the vitality and viability of shopping centres / market towns within the area.
20. To make recommendations to the Corporate Director of Community Development on the expenditure of Community Infrastructure Levy and appropriate section 106 expenditure.
21. To consult with the Chamber of Commerce, Federation of Small Businesses, residents and other interested third parties.
22. To promote and encourage tourism and heritage, arts, leisure and culture, and to scrutinise progress of plans and proposals related to this and also decarbonisation, agriculture, transport and the care sector.
23. To consider making recommendations in relation to parking (off street provision in Council owned / leased off street parking places).
24. To consider and review crime and disorder and community safety.
25. To check upon the working of double devolution deals within the ACC boundary.
26. With the agreement of the Chair of the Area Constituency Committee, to make recommendations to the appropriate officer and/or body regarding the following matters as they affect the Area Constituency Committee's area:
  - a) Housing
  - b) Transport
  - c) Estate needs for North Yorkshire Council
  - d) Climate change and environmental issues

NB: Items marked \* are delegated to Area Constituency Committees by the Council; other items are delegated to Area Constituency Committees by the Executive.

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## North Yorkshire Council

### Richmondshire (Yorks) Area Constituency Committee

12 June 2023

#### Report on the on-going work associated with the delivery of the North Yorkshire Flood Risk Strategy (2022-2027)

#### Report of the Corporate Director of Environment

##### **1.0 PURPOSE OF REPORT**

- 1.1 To inform members of the Richmondshire (Yorks) Area Constituency Committee of the on-going work associated with the delivery of the North Yorkshire Flood Risk Strategy (2022-27).

##### **2.0 BACKGROUND**

- 2.1 Following the Pitt Report in 2008, one of the duties given to the Lead Local Flood Authority (LLFA) in the Flood and Water Management Act (2010) is the development of a Flood Risk Strategy (described in the legislation as a 'Local Flood Risk Management Strategy') which the Council (NYC) as the LLFA must develop, maintain, apply and monitor.
- 2.2 The North Yorkshire County Council Strategy was first launched in 2015. Since then, there have been significant and widespread flood events across the county. Significant events include Boxing Day 2015, where over 260 properties were internally flooded across the county, July 2019 where 513 properties were flooded in Richmondshire and in 2019 and then in 2020 approximately 96 properties were internally flooded in events across the county.
- 2.3 Successive and repeated flooding events across the county from multiple sources eg main river, surface water coupled with the increasing pressure on limited resources, has underlined the importance of developing a more integrated, comprehensive and risk-based approach for managing the risks of flooding, including identifying clear lines of responsibility and targets for improvement.
- 2.4 The updated North Yorkshire Flood Risk Strategy ("NY Strategy") was introduced in 2022. It looks to incorporate the knowledge gained during the period of the first strategy into the management of flood risk within North Yorkshire.

##### **3.0 Objectives of the North Yorkshire Flood Risk Strategy.**

- 3.1 There are different approaches to managing flood risk depending on the probability and consequences, as well as the technical nature of the risk.
- 3.2 The following terms are used to group and describe the kind of actions that can be pursued:
- Prevention of risk: for example, by not building homes in areas that can be flooded we can prevent risks from arising in the first instance.
  - Protection from risk: for example, by using waterproof boards over doors and airbricks people can protect their properties from the damage caused by flood water.
  - Preparing for risk: for example, by improving awareness of flood risk, or by providing warning and forecasting for floods, people can take precautions to safeguard their property.

- Recovery and Review of risk: for example, by improving access to tradesman and other services, recovery after flooding can be improved.

3.3 The NY Strategy focuses on the development and delivery of those sources of information and delivery mechanisms, relating each action to the four broad categories of measures above, and to the six North Yorkshire Flood Risk Management priority objectives:

1. Individuals and communities are empowered to take a proactive role in managing flood risk
2. Improved knowledge and understanding of flood risk and management responsibilities for all stakeholders, communities and the media
3. Promote Sustainable and appropriate development
4. Improved knowledge of watercourse networks and drainage infrastructure
5. Flood risk management measures that deliver social, economic and environmental benefits
6. Best use of all potential funding opportunities to deliver flood risk management measures

3.4 Highlights from the work to support these objectives undertaken over the last year by the LLFA team are explored in more detail below:

### **3.5 Individuals and communities are empowered to take a proactive role in managing flood risk**

3.6 In April a community event was held in Kirkbymoorside, focussing on resilience and preparedness. Led by NYC the LLFA team attended to promote the Rye Villages and Kirkbymoorside Scheme which is currently in development and representatives from the Resilience and Emergencies Team were available to discuss preparedness. The event was also supported by the Council's consultant, JBA Associates who are providing property surveys in association with the scheme and there were also examples of installed property flood resilience measures. The event was also supported by North Yorkshire Fire and Rescue Service and several teams from the Environment Agency, including the response team and also the local programme team which is undertaking a natural flood management scheme above Kirkbymoorside which will complement the flood resilience scheme being delivered by NYC.

3.7 It is intended to continue to deliver these events to give the community opportunity to talk to representatives from Risk Management Authorities and find out more about how they can proactively work with organisations to manage flood risk. The next event in planning is to be held in South Craven, which is also a location presently included in the North Yorkshire Council Flood Risk Programme.

3.8 The team has also been working in Bolton Percy with the community flood group as part of the lower Aire villages work, to provide additional pump capacity, the on-going maintenance for which will be managed by the local flood group, affiliated to the Parish Council. It is expected that this scheme will be delivered in the next quarter.

### **3.9 Improved knowledge and understanding of flood risk and management responsibilities for all stakeholders, communities and the media**

3.10 The LLFA team continues to work closely with stakeholders and the community in managing flood risk. In the last year, the team has continued to work closely with various communities including those in the Dales where a scheme covering various villages in Wensleydale and Swaledale is in preparation.

- 3.11 The LLFA team has worked with the Communications team to raise awareness of preparedness and resilience relating to the event in the Rye Villages. Although the scheme in preparation is principally aimed at specific villages, the associated messages regarding preparedness are nevertheless applicable to all living at flood risk. It is intended that there will be information about preparedness in the next Council newsletter.
- 3.12 Promote Sustainable and appropriate development**
- 3.13 The LLFA team is a statutory consultee to the planning process on surface water drainage. The team reviewed 459 planning applications during financial year 22/23.
- 3.14 The Department for Environment Food & Rural Affairs (DEFRA) carried out a review for the implementation of Schedule 3 to the Flood and Water Management Act 2010 and published its findings in January 2023. It recommended implementation of Schedule 3 subject to final decisions on scope, threshold and process. A consultation will be carried out by the Government in 2023 for views on the regulatory impact assessment, national standards and statutory instruments. Implementation of Schedule 3 is anticipated to commence in 2024. This will see the Council become a SuDS approval body, independently of the planning process and will significantly alter the work of the LLFA team towards the delivery of new development. The team is therefore working both in house, to prepare for the implementation and also working with colleagues regionally to ensure there is consistency in approach across LLFA's in the wider Yorkshire region.
- 3.15 Improved knowledge of watercourse networks and drainage infrastructure**
- 3.16 The LLFA is currently working with City of York Council to deliver the York and North Yorkshire Flood Innovation Scheme. The scheme is described in detail in table one within section 5 below however in brief, the scheme aims to explore opportunities for natural flood measures using a whole catchment approach. The scheme concentrates on delivery in the upper Swale, Ure, Nidd and Ouse catchments, with the aim of providing benefits across a wide area. This will see North Yorkshire and York communities benefit. At present, the catchment is being modelled so the appropriate locations and interventions can be understood and will offer significant understanding of watercourse networks in a large part of North Yorkshire. This will also give potential benefits into the future.
- 3.17 The team is also supporting the work of the Environment Agency to deliver the Humber Strategy, which is a long-term plan relating to the management of the Humber Estuary, however the management of the Humber has far reaching implications for its tidal reaches which extend into North Yorkshire. This work is offering a detailed understanding of the Humber.
- 3.18 Elsewhere, the team continues to undertake investigations as part of its duty to investigate following flood events. This often includes drainage studies, and the team has worked to map locations where investigations have been undertaken.
- 3.19 The team is presently working on a Scarborough town model looking at drainage infrastructure which has caused historical annual flooding and a drainage study in an area of Ripon with on-going issues.
- 3.20 Flood risk management measures that deliver social, economic and environmental benefits**
- 3.21 The programme of the flood risk management team is based on a criteria which prioritises locations where flood investigation has been undertaken based upon the social, economic and environmental benefits that can be achieved. For example, the number of properties impacted, the number of incidents of flooding, the wider economic implications of the flood

event (impact on access to shops and other facilities, businesses affected etc.) The team always considers natural flood measures in options assessment, given the wider environmental benefits that can be achieved.

3.22 Based on this criteria, the team programme is generated. Locations where work has been on-going over the last year is listed in table one below with a status update.

**Table One: Update on the LLFA Programme**

Scheme	Description	Status
Malton and Norton	Drainage work to assist and quicken emergency response to flood alerts, which had been identified made a significant difference to the outcome of events. Property level resilience measures provided to houses and businesses at highest risk.	Complete. Subject to delays due to delivery over covid and requirement for access to over 100 properties during this time.
Rye Villages	Options work identified property resilience was most appropriate measure for most locations.	About to move to delivery phase. Working with EA to potentially fund through FDGIA. Survey consultants engaged, presently working to procure contractors.
Kirkbymoorside	NYC will deliver Property level resilience to homes and businesses at highest risk. The EA will deliver a natural flood management project in the higher catchment to complement this work. It is expected that the reduced flows and protection at individual property level will reduce the risk of flooding in affected areas of the town. Drainage survey also in planning to ensure system is in good maintenance.	As above.
Scarborough Town	Surface water model built. Scenarios to be tested in the model to understand blockage consequence and where work may be best targeted.	This has been on hold to permit other projects to be accelerated. Work to resume in 2023-24.
Dales Villages	Options reports completed 2022. It was recognised the need to deliver flood routing and the improvement to trash screen and gullies in some locations to improve drainage. This is presently being developed.  In addition to this property flood resilience was identified as an option for most communities. At a community event in February 2022, it was stated that it could be between 12 and 18 months before this would be rolled out. The team is presently working to secure contractors on frameworks to deliver this commitment. It has however been necessary to deliver this alongside other projects with similar themes across county, given there are opportunities for efficiency by looking at the projects holistically and therefore the dates of rollout are subject to progress in other locations. Our intention is to start in	

Kirkbymoorside, moving onto other villages in the Rye catchments, before moving on to the Dales.

In addition to the above we are also continuing to work with the City of York Council on the York and North Yorkshire Catchment Solutions Project which provides an opportunity for funding and a facilitation of project delivery in the locations identified through the use of existing relationships built between the Dales to Vales Rivers Network members and local landowners.

The project is innovative, with a requirement to challenge existing national policies on flood management and how we go about managing risk on a catchment-based approach. There are 4 workstreams for the project being led by the City of York Council, this includes looking at

- 1) Hydraulic, environmental and economic modelling,
- 2) Physical natural Flood Management (NFM) demonstration projects
- 3) Engagement, visualisation and interpretation
- 4) Delivering flood risk investment opportunities.

By its very nature, there are a number of challenges that need to be addressed, with assurances provided to DEFRA through outline and full business cases.

As part of workstream 2, Circa £2 million of the £5.8million allocated has been earmarked for pilot projects where the innovations will be delivered. The project team have been working hard with partners and consultants to devise a grant criteria which will prioritise areas for investment. Again, as an innovative project the emphasis is on devising new ways of funding natural flood management that provides benefits locally and across the whole catchment, where these areas such as Upper Dales may not have otherwise attracted such investment. There is a vast number of variables that need to be brought into a simplified approach using modelling and existing funding rules and this will take time.

The overarching objective of the project is to provide benefits across the catchment, from the Upper Dales to York. There are a number of challenges in delivering catchment-based approaches, particularly in respect of engagement, there is therefore a package of work looking at how engagement is to be targeted and rolled out.

At the moment the team continues to work with the City of York Council on all the workstreams and once a grant scheme has been approved, there will be a rollout of the pilot projects across North Yorkshire and the Dales.

South Craven Villages	Options assessment completed during 22/23. Multi-disciplinary community engagement event presently in planning to share ideas with the community.	On-going.
Bolton Percy	The team has been working with the community flood group following the 2019 floods, to provide additional pump capacity, the on-going maintenance for which will be managed by the local flood group, affiliated to the Parish Council. It is expected that this scheme will be delivered in the next quarter.	Nearly complete.
Great Ayton	Partnership work delivered through the Northumbria Independent Drainage Partnership. Surface Water systems modelled. Northumbria Water taking forwards some actions. Necessity for NYC to apply for EA Flood Defence Grant in Aid to support partnership elements during 23/24	On-going
Easingwold	Options appraisal to commence 23/24	Not yet started

### **3.23 Best use of all potential funding opportunities to deliver flood risk management measures**

3.24 The team is working with the Environment Agency to secure funding for Kirkbymoorside and Rye Villages. It is however anticipated that all projects will be supported by either Flood Defence Grant in Aid or the local levy, administered by the Regional Flood and Coastal Committee.

### **4.0 ALTERNATIVE OPTIONS CONSIDERED**

4.1 The work of the LLFA is undertaken as part of its statutory duties under the Flood and Water Management Act (2010) so therefore no alternative options are considered.

4.2 The flood programme is delivered under the Council's powers to undertake work to address surface water flooding contained in the Flood and Water Management Act (2010). Locations included in the programme based on their score against a criteria agreed by BES Executive Members in 2018. All locations are subject to detailed options appraisal, with those viable options delivering the optimum cost -benefit then being progressed.

### **5.0 FINANCIAL IMPLICATIONS**

5.1 There are no financial implications arising from this report which is for information only.

### **6.0 LEGAL IMPLICATIONS**

6.1 The Flood and Water Management Act (2010) provides that the Lead Local Flood Authority (LLFA) must develop, maintain, apply and monitor a Flood Risk Strategy. This report seeks to update members on the work undertaken over the last year to support the NY Strategy.

It is acknowledged further consideration of any legal implications will be required during the delivery of Strategy.

### **7.0 EQUALITIES IMPLICATIONS**

7.1 There are no equalities implications arising from this report, which is for information only. An Equalities Impact Assessment is included as Appendix A to this report.



## **8.0 CLIMATE CHANGE IMPLICATIONS**

8.1 There are no climate change implications arising from this report, which is for information only, however the delivery of flood mitigation supports the council's objectives towards the addressing of the implications of climate change on its communities. A copy of the Climate Change Screening Report is included in Appendix B.

## **9.0 REASONS FOR RECOMMENDATIONS**

9.1 The report is for information only. Members are therefore recommended to note the content of the report which details the on-going work to support the fulfilment of the NY Flood Risk Strategy, 2022 - 2027.

## **10.0 RECOMMENDATION**

10.1 It is recommended that Members note the content of the Report.

BACKGROUND DOCUMENTS: NY Flood Risk Strategy.

Karl Battersby  
Corporate Director – Environment  
County Hall  
Northallerton  
12 June 2023

Report Author – E Mellalieu  
Presenter of Report – E Mellalieu

Note: Members are invited to contact the author in advance of the meeting with any detailed queries or questions.

<b>Initial equality impact assessment screening form</b> This form records an equality screening process to determine the relevance of equality to a proposal, and a decision whether or not a full EIA would be appropriate or proportionate.			
<b>Directorate</b>	Environment		
<b>Service area</b>	Highways and Transportation		
<b>Proposal being screened</b>	Update to the Richmond ACC members on delivery of the NY Flood Risk Strategy		
<b>Officer(s) carrying out screening</b>	E Mellalieu		
<b>What are you proposing to do?</b>	Update Members on the work of the LLFA team to deliver the NY flood risk strategy		
<b>Why are you proposing this? What are the desired outcomes?</b>	That there is a raised awareness of the progression of work to support the strategy.		
<b>Does the proposal involve a significant commitment or removal of resources? Please give details.</b>	No		
<b>Impact on people with any of the following protected characteristics as defined by the Equality Act 2010, or NYC's additional agreed characteristics</b> As part of this assessment, please consider the following questions:			
<ul style="list-style-type: none"> <li>To what extent is this service used by particular groups of people with protected characteristics?</li> <li>Does the proposal relate to functions that previous consultation has identified as important?</li> <li>Do different groups have different needs or experiences in the area the proposal relates to?</li> </ul>			
<b>If for any characteristic it is considered that there is likely to be an adverse impact or you have ticked 'Don't know/no info available', then a full EIA should be carried out where this is proportionate. You are advised to speak to your <a href="#">Equality rep</a> for advice if you are in any doubt.</b>			
Protected characteristic	Potential for adverse impact		Don't know/No info available
	Yes	No	
Age		X	
Disability		X	
Sex		X	
Race		X	
Sexual orientation		X	
Gender reassignment		X	
Religion or belief		X	
Pregnancy or maternity		X	
Marriage or civil partnership		X	
People in rural areas		X	
People on a low income		X	
Carer (unpaid family or friend)		X	
<b>Does the proposal relate to an area where there are known inequalities/probable impacts (e.g. disabled people's access to public transport)? Please give details.</b>	No		

<p><b>Will the proposal have a significant effect on how other organisations operate? (e.g. partners, funding criteria, etc.). Do any of these organisations support people with protected characteristics? Please explain why you have reached this conclusion.</b></p>	No		
<p><b>Decision (Please tick one option)</b></p>	EIA not relevant or proportionate:	✓	Continue to full EIA:
<p><b>Reason for decision</b></p>	The report is for information only so does not impact upon any protected characteristics.		
<p><b>Signed (Assistant Director or equivalent)</b></p>	B Mason		
<p><b>Date</b></p>	25/05/2023		

**Climate change impact assessment**

The purpose of this assessment is to help us understand the likely impacts of our decisions on the environment of North Yorkshire and on our aspiration to achieve net carbon neutrality by 2030, or as close to that date as possible. The intention is to mitigate negative effects and identify projects which will have positive effects.

This document should be completed in consultation with the supporting guidance. The final document will be published as part of the decision making process and should be written in Plain English.

If you have any additional queries which are not covered by the guidance please email [climatechange@northyorks.gov.uk](mailto:climatechange@northyorks.gov.uk)

**Please note: You may not need to undertake this assessment if your proposal will be subject to any of the following:**

- Planning Permission
- Environmental Impact Assessment
- Strategic Environmental Assessment

However, you will still need to summarise your findings in in the summary section of the form below.

Please contact [climatechange@northyorks.gov.uk](mailto:climatechange@northyorks.gov.uk) for advice.

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<b>Title of proposal</b>	<b>Update to Richmond ACC on delivery of the North Yorkshire Flood Risk Strategy</b>
<b>Brief description of proposal</b>	<b>As above</b>
<b>Directorate</b>	<b>Environment</b>
<b>Service area</b>	<b>Network Strategy</b>
<b>Lead officer</b>	<b>Emily Mellalieu</b>
<b>Names and roles of other people involved in carrying out the impact assessment</b>	
<b>Date impact assessment started</b>	<b>25/05/2023</b>

**Options appraisal**

Were any other options considered in trying to achieve the aim of this project? If so, please give brief details and explain why alternative options were not progressed.

**No alternatives were considered. This is an update report to members of the Richmond ACC**

**What impact will this proposal have on council budgets? Will it be cost neutral, have increased cost or reduce costs?**

Please explain briefly why this will be the result, detailing estimated savings or costs where this is possible.

The proposal has no impact on council budgets as it is a report for information only

<p>How will this proposal impact on the environment?</p> <p><b>N.B. There may be short term negative impact and longer term positive impact. Please include all potential impacts over the lifetime of a project and provide an explanation.</b></p>	<p><b>Positive impact</b> (Place a X in the box below where</p>	<p><b>No impact</b> (Place a X in the box below where</p>	<p><b>Negative impact</b> (Place a X in the box below where</p>	<p>Explain why will it have this effect and over what timescale?</p> <p>Where possible/relevant please include:</p> <ul style="list-style-type: none"> <li>• Changes over and above business as usual</li> <li>• Evidence or measurement of effect</li> <li>• Figures for CO<sub>2</sub>e</li> <li>• Links to relevant documents</li> </ul>	<p>Explain how you plan to mitigate any negative impacts.</p>	<p>Explain how you plan to improve any positive outcomes as far as possible.</p>
<p>Minimise <b>greenhouse gas emissions</b> e.g. reducing emissions from travel, increasing energy efficiencies etc.</p>	Emissions from travel	X		The report is for information only		
	Emissions from construction	X		As above		
	Emissions from running of buildings	X		As above		
	Other	X		As above		
Minimise <b>waste</b> : Reduce, reuse, recycle and compost e.g. reducing use of single use plastic		X		As above		
Reduce <b>water</b> consumption		X		As above		
Minimise <b>pollution</b> (including air, land, water, light and noise)		X		As above		

<p>How will this proposal impact on the environment?</p> <p>N.B. There may be short term negative impact and longer term positive impact. Please include all potential impacts over the lifetime of a project and provide an explanation.</p>	<p><b>Positive impact</b> (Place a X in the box below where</p>	<p><b>No impact</b> (Place a X in the box below where</p>	<p><b>Negative impact</b> (Place a X in the box below where</p>	<p>Explain why will it have this effect and over what timescale?</p> <p>Where possible/relevant please include:</p> <ul style="list-style-type: none"> <li>• Changes over and above business as usual</li> <li>• Evidence or measurement of effect</li> <li>• Figures for CO<sub>2</sub>e</li> <li>• Links to relevant documents</li> </ul>	<p>Explain how you plan to mitigate any negative impacts.</p>	<p>Explain how you plan to improve any positive outcomes as far as possible.</p>
<p>Ensure <b>resilience</b> to the effects of climate change e.g. reducing flood risk, mitigating effects of drier, hotter summers</p>		X				
<p>Enhance <b>conservation</b> and wildlife</p>		X				
<p>Safeguard the distinctive characteristics, features and special qualities of <b>North Yorkshire's landscape</b></p>		X				
<p>Other (please state below)</p>		X				

**Are there any recognised good practice environmental standards in relation to this proposal?** no

**Summary** Summarise the findings of your impact assessment, including impacts, the recommendation in relation to addressing impacts, including any legal advice, and next steps. This summary should be used as part of the report to the decision maker.  
 There is no impact on climate change arising from this report which is for information only. The delivery of the flood risk strategy does however have positive impacts upon reacting to the consequences of climate change.

**Sign off section**

This climate change impact assessment was completed by:

<b>Name</b>	<b>Emily Mellalieu</b>
<b>Job title</b>	<b>Development Management Team Leader</b>
<b>Service area</b>	<b>H&amp;T -Network Strategy</b>
<b>Directorate</b>	<b>BES</b>
<b>Signature</b>	<b>E Mellalieu</b>
<b>Completion date</b>	<b>25/05/2023</b>

**Authorised by relevant Assistant Director (signature):** Barrie Mason

**Date:** 25/05/2023

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**North Yorkshire Council  
Richmond Area Constituency Committee – 12 June 2023  
YorBus pilot project**

**1.0 Purpose of the Report**

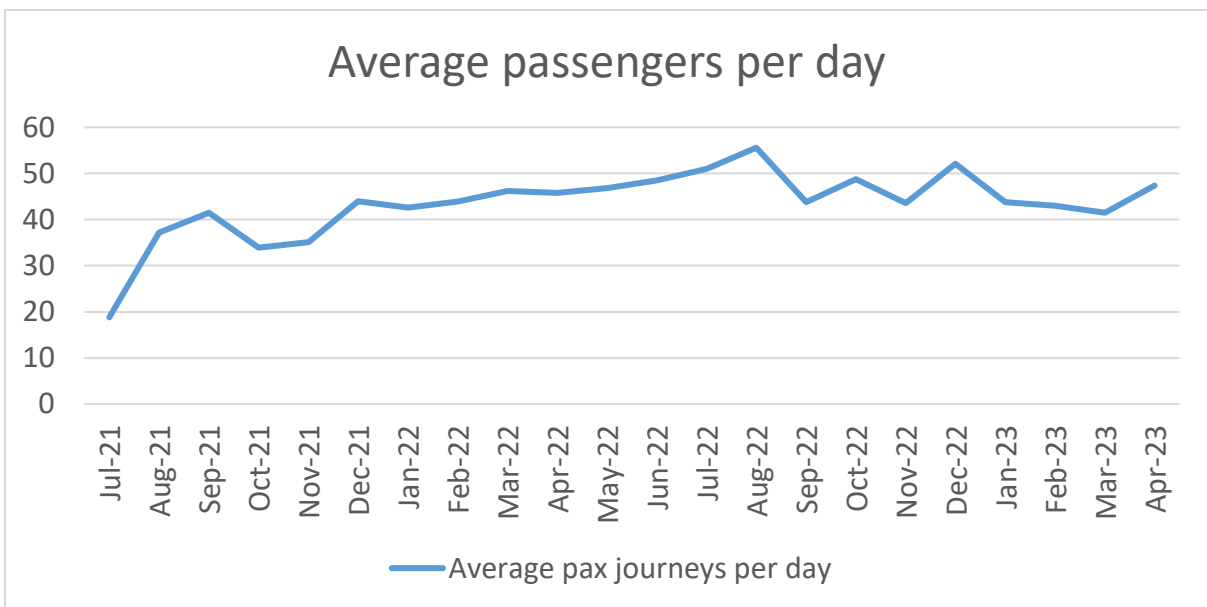
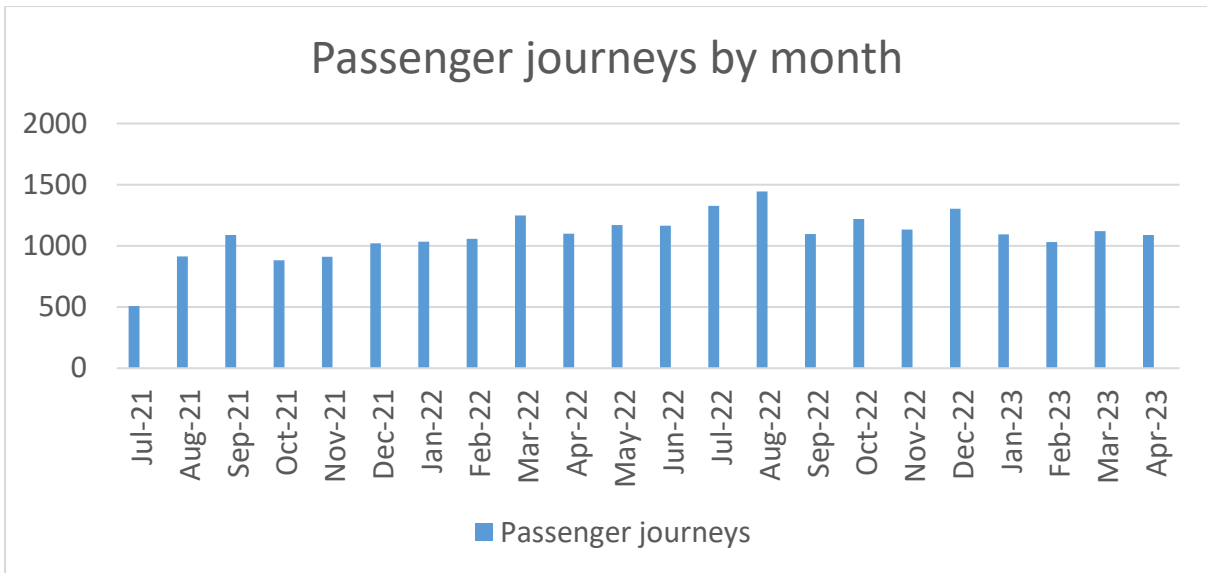
- 1.1 To update the committee on the YorBus pilot Digital Demand Responsive Bus Service which will end on 30 June 2023.

**2.0 Background**

- 2.1 YorBus is a digital on-demand bus service connecting Ripon, Masham, Bedale and surrounding villages. It is a flexible transport service, where transport is shared, and vehicles use software to vary their routes within a defined operating area based on customer demand rather than using a fixed route or timetable.
- 2.2 The service started in July 2021, initially as a 12 month pilot project and then extended to operate for a second year up to 30 June 2023.
- 2.3 A bid was submitted to the Rural Mobility Fund to fund the project, but this was unsuccessful and the YorBus pilot has been funded by the Council.
- 2.4 The service is run with two 14 seater, wheelchair accessible buses using the Council's "in house" fleet vehicles and staff resource; operating from 06:55 to 18:00 Monday to Friday, and 09:00 to 18:00 on Saturdays and covering a largely rural area of 217km<sup>2</sup>. A map of the operating area is included below (Annex A).
- 2.5 Customers book journeys on the bus via the dedicated YorBus app or through the Customer Service Centre, with the option to pre-book journeys up to a day in advance added from 1 August 2022.
- 2.6 Fares were originally set at £1.20 for adults, 65p for a child and then increased from the start of August 2022 to £2:00 and £1:00 respectively. Customers with a concessionary bus pass can travel for free within concessionary bus pass hours.

**3.0 Performance of YorBus during the pilot**

- 3.1 The graphs below show that passenger numbers grew steadily during the first year of the pilot, peaking in August 2022 but since then numbers using YorBus have levelled off.



- 3.2 A particular challenge has been improving the efficiency of YorBus and increasing the number of passengers per trip made. A fixed route bus service is designed to pick up many passengers along a set route towards a common destination but a demand responsive service is flexible and allows passengers to choose their own start and finish points.
- 3.3 Despite making changes to how rides are booked to encourage greater aggregation (allowing routes and times to be varied slightly to pick up multiple passengers on a journey) the average number of passengers per hour hasn't increased; averaging at 2.4 passengers per hour over the last 6 months. This is an issue also reported by other similar schemes around the country.

- 3.4 Pre-bookings accounts for around 40% of all bookings, with most riders booking up to 3 hours in advance and over 90% of bookings being made through the mobile app.
- 3.5 YorBus passenger data suggests that the service has attracted different types of bus user, often younger, fare paying adults rather than older concessionary bus pass users who form a higher proportion of passengers on fixed route rural buses. This is likely a combination of the flexibility of the service, coupled with the ease of booking via an app.
- 3.6 Feedback from customers has been positive and the high levels of customer satisfaction are reflected in the number of repeat passengers using the service. User experience figures have remained high throughout the pilot with the average ride rating by passengers consistently at 4.7 stars out of 5, or higher.

#### **4.0 Finance**

- 4.1 The net cost of running YorBus in 2022/23 (April 22 – March 23) was £224,000. The service carried 14,208 passengers at an average cost per passenger of £15.57 across the year. Although this reached as low as £12.43 last August it is now around £14. This is significantly higher than that for fixed timetable bus routes in the area which are around £6.50 per passenger.
- 4.2 Discussions with councils operating other digital on-demand schemes show similar or higher costs elsewhere. Most other schemes are being funded by grants from central government, either through the Rural Mobility Fund or via Bus Service Improvement Plan support.
- 4.3 Options to roll out the Demand Responsive service more widely, potentially replacing existing bus routes, have been considered but the high cost involved means that only some areas would receive a service without significant additional funding being added to the bus support budget.
- 4.4 Last year, the county council was unsuccessful in its bid for £116 million to invest in bus services in the Government's Bus Back Better scheme. In total, just 34 of 79 areas which applied were successful. If we had been successful with our bid, part of the funding would have been earmarked for the possible expansion of YorBus across North Yorkshire.

#### **5.0 Conclusion of the pilot project and next steps**

- 5.1 Without sufficient additional funding being available to expand the service so YorBus can benefit residents across North Yorkshire, and with costs per journey remaining so high despite efforts to improve value for money, the pilot will come to an end as planned at the end of June.
- 5.2 A Communications Plan is in place and passengers have been advised of the end of the pilot and alternative travel options which includes other bus

services in the area as well as information on community transport providers for those who find accessing local buses more difficult.

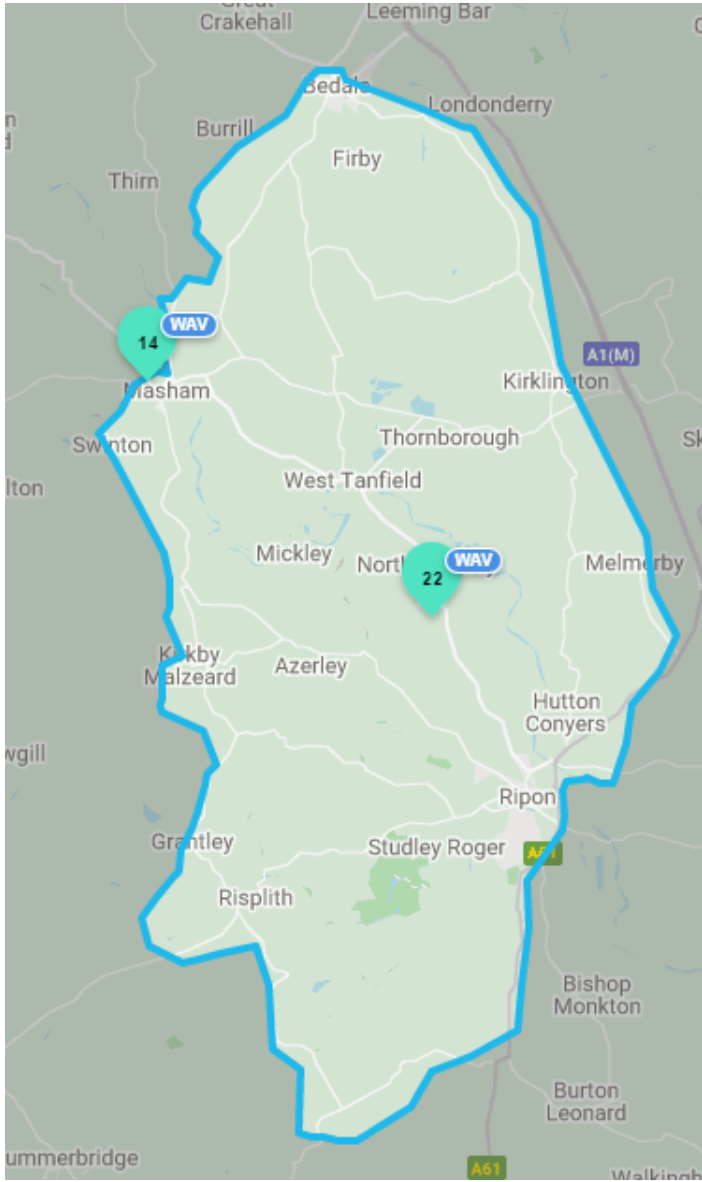
- 5.3 After the pilot concludes a more detailed “lessons learned” report will be compiled, and the data gathered from running the pilot scheme will be used to help shape our public transport provision in the future.
- 5.4 The buses and drivers will continue to deliver other services operated by North Yorkshire Council.

## **6.0 Recommendation**

- 6.1 The Committee is asked to note the information in this report.

Author: Andy Clarke  
Integrated Passenger Transport  
Business and Environmental Services  
North Yorkshire Council  
Date: 31 May 2022

**Annex A: map showing area covered by YorBus pilot scheme.**



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## North Yorkshire Council

### Richmond Area Constituency Committee

12 June 2023

#### Appointments to Outside Bodies

##### **1.0 PURPOSE OF REPORT**

- 1.1 To invite the Area Constituency Committee to make appointments, on behalf of the Council, to various outside bodies.

##### **2.0 BACKGROUND**

- 2.1 Subsequent to the creation of the new North Yorkshire Council on 01.04.23, the number of Outside Bodies that the Council now appoints to has increased as the appointments previously made by the seven District and Borough Council's now need to be made by North Yorkshire Council.
- 2.2 Appointments to Outside Bodies were made by the Area Constituency Committee's in May 2022 for the final year of North Yorkshire County Council and then for a period of 4 years from the start of the new Unitary Authority to May 2027.

##### **3.0 APPOINTMENTS TO OUTSIDE BODIES**

- 3.1 The Council's Constitution identifies various outside bodies to which this Area Constituency Committee is responsible for making appointments to, on behalf of the Council. The Constitution identifies three categories of outside bodies. Those to which this Area Constituency Committee appoints are in Categories 2 and 3 (known as Local Bodies).
- 3.2 Category 2 outside bodies typically operate across the geographic area of more than one Electoral Division. The Constitution states, with regard to Category 2 outside bodies, that:-
- those appointed should be Councillors;
  - some Officer briefing or other support may be provided;
  - any report back will be to the Area Constituency Committee (which may report to the Executive on it, if appropriate); and
  - expenses will be paid to Councillors unless they are payable by the body appointed to.
- 3.3 Category 3 outside bodies typically operate across a smaller geographic area, usually within a single Electoral Division. The Council's Constitution states, with regard to Category 3 outside bodies, that:-
- the person appointed is expected to be a member of the local community, but may be the local Member;
  - the local Member will make a nomination to the relevant Area Constituency Committee;
  - there will be no Officer support;
  - there will be no report back (unless the local Member deems it necessary) and any report back will be to the Corporate Director of Resources; and
  - expenses will not be paid by the Council.

- 3.4 Members appointed by the Area Constituency Committee to the outside bodies listed in Appendices A and B, when acting on behalf of those other organisations, are covered by the Council's Indemnity Policy for Officers and Members.
- 3.5 Appendices A and B set out the table of appointments to outside bodies which fall to be made by the ACC, together with details of any Councillors already appointed to that body from their previous District or Borough Councillor position, these are noted in red. Appointments made by the ACC in May 2022 are noted in black, no further action is required for these appointments.
- 3.6 Category 2 outside bodies to which this Area Constituency Committee appoints are listed at Appendix A.
- 3.7 Category 3 outside bodies to which this Area Constituency Committee appoints are listed at Appendix B.

#### **4.0 Term of Appointments**

- 4.1 Past practice has been to appoint representatives to outside bodies to serve until the date of the subsequent Council elections.
- 4.2 In accordance with 4.1, it is recommended below that the appointments now made to Category 2 outside bodies should be "to serve until the Council elections in 2027".
- 4.3 With regard to Category 3 outside bodies, the alternative is for the Area Constituency Committee to appoint for the term "until a replacement is appointed".

#### **5.0 Nomination and Appointment Process**

- 5.1 At today's meeting of the Area Constituency Committee:-
- In respect of Category 2 outside body appointments, the Chairman will invite Members to announce nominations at the meeting. Nominees should be Councillors. Each nomination must be seconded. If the number of nominations for appointment to any outside body exceeds the number of vacancies on that body, Members will be asked to vote by show of hands to identify which Councillors shall be appointed.
  - In respect of each Category 3 outside body appointment, the Chairman will invite the relevant local Member, listed in the last column at Appendix B, to announce the name of his/her nominee for each vacancy on that outside body. Nominees are expected to be a member of the local community but may be the local Member. Once seconded, Area Constituency Committee Members will be asked to vote to approve those appointments.
- 5.2 Local Members are asked to provide, to Daniel Harry following today's meeting, the contact details (i.e., postal address, email address and phone number) of the local members of the community who the Area Constituency Committee appoints to Category 3 outside bodies. Such information is required for forwarding to the Secretary of the outside body

#### **6.0 ALTERNATIVE OPTIONS CONSIDERED**

- 6.1 There is an option not to appoint to all or some of the existing outside bodies, however this was discounted on the basis that it is beneficial at this time to keep all the existing appointments to provide local support by Members. For the future there will be a review of the number of all outside bodies as this currently stands at approximately 218. This will be within the next 12 months. At this stage the working assumption is that the number of outside bodies appointed to by North Yorkshire Council may be reduced to better align with



the strategic and operational priorities of the Council. The approach to this review is being worked up and a further update will be provided in due course

## **7.0 FINANCIAL IMPLICATIONS**

7.1 There are no direct financial implications arising from this report.

## **8.0 LEGAL IMPLICATIONS**

8.1 There are no legal implications arising from this report.

## **9.0 EQUALITIES IMPLICATIONS**

9.1 There are no equalities implications arising from this report.

## **10.0 CLIMATE CHANGE IMPLICATIONS**

10.1 There are no climate change implications arising from this report.

## **11.0 REASONS FOR RECOMMENDATIONS**

11.1 Appointments to outside bodies are made by the Area Constituency Committee's as per the Council's Constitution

## **12.0 RECOMMENDATION(S)**

- i) With regard to each Category 2 outside body vacancy listed at Appendix A, that the Councillor, to be nominated and selected at today's meeting, be appointed to represent the Council on that outside body, to serve until the Council elections in 2027.
- ii) With regard to each Category 3 outside body listed at Appendix B, that the nominee for each vacancy, to be nominated at today's meeting by the relevant local Member, be appointed as the Council's appointee on that outside body, to serve until a replacement is appointed.
- iii) That the appointments previously made at District and Borough level are ratified and continue as a North Yorkshire Councillor appointee, subject to the individual Member approval. These appointments are noted in red.
- iv) That a review of Outside Bodies takes place within the next 12 months.

### **APPENDICES:**

Appendix A – Table of Appointments for Category 2 Outside Bodies

Appendix B – Table of Appointments for Category 3 Outside Bodies

### **BACKGROUND DOCUMENTS:**

North Yorkshire Council Constitution. [Constitution](#)

Barry Khan  
Assistant Chief Executive Legal and Democratic Services  
County Hall  
Northallerton  
2 June 2023

Report Author – Christine Phillipson Principal Democratic Services and Scrutiny Officer

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## 2. LOCAL BODIES (appointments by Area Constituency Committees)

- ◆ Those appointed to these bodies should be Councillors.
- ◆ The appointments will be made by the Area Constituency Committee(s) concerned.
- ◆ Some Officer briefing or other support may be provided.
- ◆ Any report back will be to the Area Constituency Committee (which may report to the Executive on it, if appropriate).
- ◆ Expenses will be paid to Councillors unless they are payable by the body appointed to.

Richmond (Yorks)	No of seats	
Hambleton Community Action	1	Cllr C Dickinson
Hambleton Over 50s Forum	1	Vacancy
Hartlepool Power Station Local Community Liaison Council	1	Cllr H Moorhouse
Limited Liability Partnership	1	Cllr Steve Watson
Richmondshire Leisure Trust Board	1	Kevin Foster TBC
National Park Management Plan Steering Group – Yorkshire Dales	1 + sub	Vacancy
Safer Hambleton Steering Group for Community Safety	1	Cllr H Moorhouse
Safer Richmondshire Community Safety Local Delivery Team	1	Cllr C Les
Stokesley and District Community Care Association (Trustee)	1	Cllr Bridget Fortune

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**LOCAL BODIES (appointee expected to be a member of the local community (but may be the local Member) nominated by the local Member)**

- ♦ The person appointed is expected to be a member of the local community, but may be the local Member.
- ♦ The local Member will make a nomination to the relevant Area Constituency Committee.
- ♦ The relevant Area Constituency Committee will make the appointment.
- ♦ There will be no Officer support.
- ♦ There will be no report back (unless the local Member deems it necessary). Any report back will be to the Corporate Director of Resources.
- ♦ Expenses will not be paid by the Council.

**NB: The following outside bodies are not Partnerships for the purpose of Partnership Governance as they do not meet the relevant criteria.**

Richmond (Yorks)	No of seats	
Appleton Wiske Educational Foundation R	1	David Hugill
Atkinson and Clarke Educational Foundation (Newton-le-Willows/Patrick Brompton) R	1	Vacancy
Bellerby School Foundation R	1	Mrs E Scott
Castle Bolton and Redmire Education Foundation R	1	Mr D Morton
Elizabeth Barnett Charity (East Witton) R	1	Cllr Clive Pearson
Horsehouse School Charity (Carlton Highdale) R	1	Roger Harrison-Topham
John Dakyn Trust, East Cowton Fund R	1	H Dudman
John Dakyn's Educational Charity at Kirby Hill	2	Cllr A Thompson Vacancy
Olive and Norman Field Charity R	1	Cllr C Les
Preston Education Foundation (Stokesley) R	3	S Robertson Dr M Faulkner Dr S B Tawse
Prowde's Educational Charity R	1	The Lord Crathorne KCVO
Rev Michael Sydall Educational Foundation (Catterick) R	1	Cllr C Les
Richmond School Trust	5	Mrs J Walker Cllr S Parsons Mr Keith Hall Cllr C World replacement need appointing on 1.4.23 Cllr L Hodgson replacement need appointing on 1.4.23 or appoint as community members
William Cockin Educational Foundation (Melsonby) R	1	Cllr A Thompson
Yorebridge Education Foundation R	5	Mr J Hodgson Mr M Fleming Mr M Teasdale Cllr Y Peacock Ros Cadman



## Richmond ACC Work Programme 2023-24

### Wednesday 22 March 2023 @ 10am

Stronger Communities Annual Report	Marie Ann Jackson & Team
North Northallerton Infrastructure and Development project	Verbal update will be provided by James Kennedy
Draft Work Programme 2023-24	To consider the draft Work Programme for 2023-24

### Monday 12 June 2023 @ 10am

Future of Area Constituency Committees	A guide about Area Constituency Committees' ways of working for this next iteration of the committees – Daniel Harry
Local Flood Risk Strategy 2022-27	Update on the implementation of the new Strategy – Emily Mellalieu
YorBus Pilot Update	Digital Demand Responsive Bus Service – Andy Clarke, Integrated Passenger Transport
Outside Bodies Appointments	
Road Closures in Hawes	Video Footage to be considered – Cllr Yvonne Peacock
Work Programme	To consider the Committee's Work Programme

### Monday 18 September 2023 @ 10am

Development of the Catterick Integrated Care Campus	Verbal update on the development of the CICC from Lisa Pope - CCG Deputy Director of Primary Care, Community Services and Integration (CICC programme lead)
Yorkshire Dales National Park Update	Verbal update on Yorkshire Dales National Park emerging Local Plan - Peter Stockton, Head of Sustainable Development

CO <sub>2</sub> Emissions Update	An update on highways related issues affecting climate change
Work Programme	To consider the Committee's Work Programme
<b>Monday 20 November 2023 @ 10am</b>	
Emergency Plans	Update on the Emergency Plans in place across the Constituency area – Joe Rushbrook, Resilience & Emergency Officer
Schools Educational Achievement & Finance	Annual Update - Andrew Dixon, Strategic Planning Manager, Education & Skills & colleagues
Work Programme	To consider the Committee's Work Programme
<b>Monday 15 January 2024 @ 10am Informal TEAMS Meeting</b>	
Budget Proposals 2023 - 2024	Gary Fielding to present
<b>Monday 18 March 2024 @ 10am</b>	
Draft Work Programme 2024-25	To consider the Committee's draft Work Programme for the coming municipal year
<b>Issues identified for future work programme</b>	
Supported Living	Update on implementation of review
Lorry Driver parking	Follow up to consider how issue is being addressed following earlier consideration
Friary and Friarage Hospitals	To consider updates on these facilities.



Provision of a Northallerton Relief Road	To consider any progress on the provision of a Relief Road.
Safety on the Constituency Area's roads	A Joint report by Highways and Public Health to consider data relating to incidents that have occurred on the Constituency Area's roads and the work being carried out to address these.
Mental Health	A report on how mental health issues are being addressed in the area.
Delayed Transfers of Care	Further review of work by Health and Social Care to reduce Delayed Transfers of Care following consultation – linked to the Care and Independence Overview and Scrutiny Committee
Small Schools	Review of educational outcomes at small schools – linked to the Young People's Overview and Scrutiny Committee
Healthy Child Programme	An update on the position regarding the Healthy Child Programme following the end of the current contract and the development of a new provision.
Health Issues relating to e-cigarettes	To consider further national guidance in relation to health concerns in relation to the use of e-cigarettes
Parking Charges	Overview of potential changes in light of LGR

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